



CAMELLIA REALTY & PROPERTY MANAGEMENT

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CORONAVIRUS NOTICE

Camellia Realty & Property Management is committed to protecting the health and safety of our employees and clients. We are one with the community in working toward the containment of the Coronavirus and preventing its further spread. To that end we are stepping up our social distancing effort as a preventative measure in-line with government agency recommendations. We ask that you take extra precautions during this time to help stop the spread.

We will be suspending face to face services and as such our office lobby will be closed to the Public. We will be working limited hours at the office and continue to work remotely to respond to all calls and emails as quickly as possible. At this time, we are still doing property tours of our available units. If that changes in the coming future, we will make note on our website. Please check back for updates.

We wish to work together with you to prevent the spread of the Coronavirus, please consider your health and others' by complying with the following:

1. Contact us by phone (we will be checking messages frequently), email, text or through your online portal for all inquiries, payments or maintenance requests.
2. We encourage all tenants to utilize their Online Portals to pay rent and submit maintenance requests.
3. By activating your Online Portal you have the option to pay your rent electronically online or paying cash or money order at your nearest participating CVS or 7-Eleven.
4. If you have not setup your online portal, we have a drop slot located in the front door where you can put your payments in at anytime. Please note we can not accept cash through the drop slot.
5. If you currently have a pending maintenance request and there is a household member living in the residence with cold or flu symptoms, please notify us immediately so that we may reschedule.

We kindly ask that you respect our requests while we work to shield you, our employees and the greater community from the virus spreading during this time.

Thank you for your cooperation.

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